

## HEALTH POLICY AND PERFORMANCE BOARD

*At a meeting of the Health Policy and Performance Board held on Tuesday, 8 June 2010 at Civic Suite, Town Hall, Runcorn*

Present: Councillors E. Cargill (Chairman), J. Lowe (Vice-Chairman), Austin, C. Carlin, Dennett, Gilligan, Horabin and Lloyd Jones

Apologies for Absence: Councillor Bryant, M. Fry and P. Cooke

Absence declared on Council business: None

Officers present: A. Williamson, G. Fitzpatrick, C. Lawley, R. Mackenzie, A. McNamara, S. Wallace-Bonner and A. Villiers

Also in attendance: In accordance with Standing Order 33, Councillor Gerrard – Portfolio Holder – Health and Adults

### ITEMS DEALT WITH UNDER DUTIES EXERCISABLE BY THE BOARD

*Action*

#### HEA1 MINUTES

The Minutes of the meeting held on 9 March 2010 having been printed and circulated were signed as a correct record.

#### HEA2 PUBLIC QUESTION TIME

Two questions had been received and the Chairman advised the Board that a written response would be provided.

#### HEA3 EXECUTIVE BOARD MINUTES

The Board considered the Minutes of the meetings of the Executive Board Sub Committee relevant to the Healthy Halton Policy and Performance Board.

RESOLVED: That the minutes be noted.

#### HEA4 SSP MINUTES

The Minutes of the meeting of the Halton Health Partnership Board from 14 January 2010 were submitted for information.

RESOLVED: That the minutes be noted.

*(NB: Councillor Lloyd Jones declared a Personal Interest in the following item of business as her husband is a Non Executive Director of Halton and St Helens Primary Care Trust)*

#### HEA5 SAFEGUARDING VULNERABLE ADULTS

The Board received an update and progression of the agenda for the protection of vulnerable adults in Halton. The report included a number of key issues locally, regionally and nationally which included the following:

- Information to be included into the Joint Strategic Needs Assessment on Safeguarding Adults;
- The setting up of Focus groups for potential and existing service users and carers, to review safeguarding arrangements and Telecare;
- The Halton 2000 survey to include questions about Safeguarding Adults;
- The carrying out of a Serious Case Review;
- The revision of the interagency Serious Case Review procedure applied in Safeguarding Children services;
- The inclusion of a locally agreed Performance Indicator regarding Safeguarding Adults within the forthcoming Business Plan;
- Procedures and approaches to Case Recording/Data Collection;
- Evaluation of specific areas of the Training and Development Programme by Workforce Solutions (NW) Ltd;
- The invitation of Members to Basic Awareness training;
- Training in general;
- The revision of the Protocol between HBC Adult Social Care and Police Public Protection Unit;
- Briefings on the Multi-Agency Risk Assessment

Conference;

- The revision of the 'Adult Protection in Halton – Inter-agency Policy, Procedures & Guidance' and HBC's Supervision Policy, Procedure and Practice document;
- Revision of the Safeguarding Adults webpage on the internet;
- Publication of various articles, leaflets and Safeguarding Adults events;
- The possible inspection of Adult Social Care by the Care Quality Commission (CQC) in September;
- Attendance at the Safeguarding Adults Conference; and
- The publication by the Improvement and Development Agency (IdeA) and Centre for Public Scrutiny (Cfps) of an Adult Safeguarding Scrutiny Guide.

RESOLVED: That the report be received and noted.

HEA6 HALTON LOCAL INVOLVEMENT NETWORK (LINK) AND HEALTHY HALTON POLICY AND PERFORMANCE BOARD PROTOCOL

The Board received a report outlining a proposed protocol with Halton Local Involvement Network (LINK).

The Board had already started to develop a good working relationship with LINK and the protocol would strengthen and clarify the arrangements between the two bodies.

RESOLVED: That the protocol between the Healthy Halton Policy and Performance Board and the Halton Local Involvement Network (LINK) be approved.

Strategic Director  
– Adults &  
Community

HEA7 FAIR ACCESS TO CARE SERVICES (FACS) POLICY

The Board received a report a copy of the Fair Access to Care Services (FACS) Policy. In reviewing the Policy consideration was given to the current practice and service provision.

RESOLVED: That the contents of the report and associated policy be noted.

*(NB: Councillor Lloyd Jones declared a Personal Interest in the following item of business as her husband is a Non Executive Director of Halton and St Helens Primary Care Trust)*

HEA8 LEARNING DISABILITY PARTNERSHIP BOARD ANNUAL SELF ASSESSMENT REPORT 2009/10

The Board received a report outlining the process involved in the development of the Valuing People Now: Partnership Board Annual Report Self Assessment 2009-10.

Consultation on the contents of the Annual Report had taken place with carers and self advocates via two consultation events in January and February. The Report had been signed off by the Adults with Learning Disabilities Partnership Board.

RESOLVED: The contents of the report be noted.

HEA9 TRAVELLER TRANSIT SITE

The Board received a report on the budget outturn for the Traveller transit site at Warrington Road, Runcorn following its first full year of operation. The Board considered the present charging levels.

The Executive Board Sub Committee had referred the report to the Board for consideration.

RESOLVED: That the report be noted and the Executive Board Sub Committee be recommended to keep the daily charge be increased by inflation at 2½ %.

Strategic Director  
– Adults &  
Community

*(NB: Councillor Lloyd Jones declared a Personal Interest in the following item of business as her husband is a Non Executive Director of Halton and St Helens Primary Care Trust)*

HEA10 TELECARE STRATEGY 2010-2015

The Board considered a report of the Strategic Director, Adults and Community on the local Telecare Strategy for 2010-2015.

Within the Strategy a number of best practice case studies were described which supported the direction of travel in mainstreaming telecare provision to achieve better outcomes for users and value for money for the local authority.

RESOLVED: That

- (1) the draft Strategy be approved;
- (2) a further report be presented to the Board once the Strategy has been implemented; and
- (3) a presentation on telecare provision be made at a future meeting.

HEA11 ANNUAL REPORT HEALTHY HALTON PPB APRIL 2009 - MARCH 2010

The Board received the Annual Report for the Policy and Performance Board for 2009/10.

The Report outlined the areas covered during the year which included: Transforming Community Services, Halton Health Campus, Commissioning Strategies, Learning Disabilities, Safeguarding Vulnerable Adults and a Scrutiny Task Group on Burn Care Services. The Report also outlined the work topics covered in 2010 and the programme for 2011

RESOLVED: That

- (1) the report be received; and
- (2) the Chairman and Councillors Carlin, Dennett, Horabin and Lowe be appointed to the Working Group for Dignity and Respect.

HEA12 PUTTING PEOPLE FIRST – HALTON'S UNIVERSAL INFORMATION AND ADVICE (& ADVOCACY) STRATEGY

The Board received details of the 'Putting People First' Halton's Universal Information and Advice (& Advocacy) draft Strategy.

The format of the draft Strategy reflected the Transforming Adult Social Care framework suggested as part of the work to support local authorities in developing the information and advice dimensions of Putting People First.

RESOLVED: The work on the draft Strategy so far be noted.

HEA13 SCRUTINY REVIEW OF EMPLOYMENT PRACTICES FOR

## PEOPLE WITH LEARNING OR PHYSICAL DIFFICULTIES OR MENTAL HEALTH ISSUES

The Board received a report on the Scrutiny Review undertaken which reviewed the employment practices for people with learning or physical difficulties or mental health issues.

The topic brief for the Review was to:

- Review current employment opportunities for people with a learning or physical disability or mental health issues in Halton;
- Develop an understanding of the financial processes around employment for these specific groups;
- Consider best practice and local examples in terms of supporting people into employment;
- Develop an understanding of corporate responsibilities in supporting vulnerable people into employment; and
- Devise a series of recommendations and accompanying action plan to improve the authority's performance in relation to supported employment opportunities.

RESOLVED: That the recommendations and Action Plan detailed in the report be submitted to the Executive Board for approval.

Strategic Director  
– Adults &  
Community

## HEA14 SUSTAINABLE COMMUNITY STRATEGY PERFORMANCE REPORT

The Board received information on the progress towards meeting Halton's Sustainable Community Strategy targets for 2009 –10 financial year end.

Members noted that all the measures within the National Indicator Set were monitored through Quarterly Departmental Service Plan Monitoring Reports. In some cases outturn data could not be made available at the mid-year point and there were some Place Survey based indicators for which information would not become available until 2010.

RESOLVED: That

- (1) the report be noted; and
- (2) an officer from the Primary Care Trust be requested to attend a future meeting when this report is considered.

Strategic Director  
- Resources

#### HEA15 PERFORMANCE MONITORING - QUARTER 4

The Board considered a report on the 4<sup>th</sup> quarter performance management reports on progress against service plan objectives and performance targets, performance trends/comparisons and factors affecting the services for

- Adults of Working Age;
- Older People's and Independent Living Services;  
and
- Health & Partnerships.

RESOLVED: That the report be received.

*Meeting ended at 8.35 p.m.*